



Care and Share Food Bank for Southern Colorado

Division/Department: 50-Programs

Location: Colorado Springs

Job title: Mobile Market Driver

Reports to: Direct Services Coordinator

Status:

Hourly

Type of position:

- Full-time
- Part-time
- Contractor
- Intern

Hours: 40hrs/week

- Exempt
- Nonexempt

Position Summary:

The Mobile Market Driver works on the frontline to support Care and Share's initiative to serve more neighbors in need while reducing barriers to access food. The Mobile Market Driver operates the Mobile Market—a grocery store on wheels—and will ensure proper compliance in reporting, food safety and all other operational safety standards.

Duties and Responsibilities:

- Operate the Mobile Market; a 40' truck with air brakes.
- Ensure Mobile Market is organized, stocked, safe and secure during each distribution.
- Lead distributions that provide access to free groceries to our neighbors in need and embody dignity and care for neighbors attending the market.
- Assist neighbors with shopping at the Market, restock items during distribution, field neighbors' inquiries, as well as set-up and breakdown at distributions.
- Maintain a clean driving record and abide by all laws concerning the operations of a vehicle in the category they are licensed for.
- Supervise, coordinate and train volunteers and ensure exceptional volunteer experience while working in the Market.
- Maintain proper ServSafe certification for food safety.
- Maintain all logs, client tracking, and other materials for the Market.
- Responsible for accurate data collection.
- Submit monthly counts and reports to Direct Services Coordinator.
- Run a route in a timely manner.
- Maintains appropriate records as required by Care and Share, AlB, F.A.
- Follow all D.O.T. Regulations.
- Operate stand-up forklift to load products into the Mobile Market.
- Report all truck issues/problems to supervisor ASAP.
- Ability to work in a fast-paced environment with precision.
- Assist in overseeing volunteer shifts in the distribution center sorting and staging food for markets
- Lifting, moving, and placing heavy items by hand or with the assistance of material handling equipment (e.g. pallet jack, hand dolly).
- Ensure Mobile Market will not engage in discrimination, in the provision of service, against any person because of race, color, citizenship, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity or expression, unfavorable discharge from the military or status as a protected veteran.
- All other duties as assigned.

Work experience requirements:

- One-year of related experience in customer service and/or food service.
- One-year of driving experience preferred
- High school diploma.
- Valid Driver's License.
- Hold appropriate Driver's license for the vehicle that will be driven.
- Certification for forklift (or willingness to become certified) and ability to operate pallet jack.
- Ability to lift 45 lbs., bend, reach, climb stairs, and sit or stand for long periods of time
- Must have a good driving record and be insurable
- Must pass a background check and drug test
- Bilingual in English/Spanish preferred, but not required

Pay: Up to \$17.50/hour

Benefits: Medical, Dental, Vision, Retirement

Reviewed by:

Date:

Employee Signature:

Date:

By signing, I confirm that I have read and reviewed my job duties and responsibilities and am in agreement that the description is an accurate representation of my job function.