

# VOLUNTEER MEETING POINTS



## **Food Safety**

- Ensure neighbors in need do not use boxes or bags that show signs of contamination.
- Ensure volunteers wash hands thoroughly before handling food and wear disposable gloves if handling produce.
- Collect any damaged or compromised product and properly dispose of it.
- Food cannot be stored on the ground at any time.

### Be Giving

- Neighbors in need and volunteers can go through line a second time, but only after everyone has had at least one chance to go through.
- Individuals picking up for a homebound-neighbors in need can provide a signed letter from the homebound person authorizing the pick-up of food for him/her.

### **Treat Everyone with Kindness**

- Communal prayer is not allowed.
- Staff or volunteers of the program will not engage in discrimination, in the provision of service, against any person because of race, color, citizenship, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity or expression, unfavorable discharge from the military or status as a protected veteran.

### **Sign-in Sheets**

- All neighbors in need must sign-in with the composition of the household, whether they are new for the calendar year, and a signature to declare their need.
- All Volunteers must sign in.