



Care and Share Children's Nutrition Initiative: Frequently Asked Questions

Q: How do I adjust my food order?

A: To adjust your order, reach out to your Regional Manager. Please note that increases in the amount of food you receive are subject to availability and the Regional Manager may not be able to accommodate your request.

Q: How do I complete my food handler's certification?

A: Instructions to complete the ServSafe Food handler's certification (and a discount code) can be found here: <https://careandshare.org/wp-content/uploads/2018/10/ServSafeguide.pdf>

Q: Where is Care and Share located?

A: Our Colorado Springs Distribution Center is located at 2605 Preamble Point; Our Pueblo Distribution Center is located at 100 Greenhorn Dr # 100

Q: How do I find my school's reporting code?

A: Your Regional Manager can send your reporting code. Remember, if you have multiple programs each program has its own code!

Q: When are reports due?

A: The 10th the following month (for example, August's report is due September 10th.)

Q: I am passing leadership of my school's program to someone else/I have just taken over the program- what should I do?

A: Please let your Regional Manager know as soon as possible! After you let your RM know about the change, make sure the Program Binder is available to the new Program Coordinator. If you are the new Program Coordinator and can't locate the binder, let your RM know and they will send it to you!