



## Care and Share Food Bank for Southern Colorado

**Division/Department:** 50-Programs

**Location:** Pueblo

**Job title:** Mobile Market Driver

**Reports to:** Direct Service Manager

**Status:**  
Hourly  
-up to \$16.00 per hour DOE

**Type of position:**  
 Full-time  
 Part-time  
 Contractor  
 Intern

**Hours: 40hrs/week**  
 Exempt  
 Nonexempt

**Position Summary:**

The Mobile Market Driver will operate Care and Share's initiative to serve more neighbors in need while reducing barriers to access food. The Mobile Market Driver operate the truck daily and will ensure proper compliance in reporting, food safety and all other operational safety standards.

**Duties and Responsibilities:**

- Ensure Mobile Market is organized, stocked, safe and secure during each distribution.
- Maintain a clean driving record and abide by all laws concerning the operations of a vehicle in the category they are licensed for.
- Lead distribution and embody dignity and care for neighbors attending market.
- Supervise, coordinate and train volunteers and ensure exceptional volunteer experience while working in the market.
- Maintain proper ServeSafe certification for food safety.
- Maintain all logs, client tracking, and other materials for market.
- Responsible for accurate data collection.
- Submit monthly counts and reports to Direct Service Manager.
- Run a route in a timely manner.
- Maintains appropriate records as required by Care and Share, AIB, F.A.
- Follow all D.O.T. Regulations.
- Report all truck issues/problems to supervisor ASAP.
- Ability to work in a fast-paced environment with precision
- Lifting, moving and placing heavy items by hand or with the assistance of material handling equipment (E.g., pallet jack, hand dolly)
- All other duties as assigned
- Ensure Mobile Market will not engage in discrimination, in the provision of service, against any person because of race, color, citizenship, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity or expression, unfavorable discharge from the military or status as a protected veteran.

**Work experience requirements:**

- At least one-year driving experience
- High school diploma
- Hold appropriate Driver's license for the vehicle that will be driven. **(CDL Class B)**
- Certification for forklift and ability to operate pallet jack
- Ability to lift and maneuver 50+ lbs frequently throughout the shift
- Must have proficient oral, written, technical and functional skills
- Must have a clean driving record, with no moving violations and be insurable
- Must pass a background and drug test

- Bilingual in English/Spanish preferred, but not required

**Reviewed by:**

**Date:**

**Employee Signature:**

**Date:**

By signing, I confirm that I have read and reviewed my job duties and responsibilities and am in agreement that the description is an accurate representation of my job function.