



Care and Share Food Bank for Southern Colorado

Division/Department: 30-Operations

Location: Colorado Springs

Job title: **Temporary** - Route Driver and Distribution Center Associate

Reports to: Operations Manager

Status:
Hourly

Type of position:

- Full-time
- Part-time
- Contractor
- Intern

Hours: 40hrs/week

- Exempt
- Nonexempt

Position Summary:

Please Note: This position is temporary, and funding will be evaluated after six months for possible extension. Successful candidate could be considered for regular-status opportunities should they come available during the temporary assignment.

Responsible for a broad warehouse and transportation role to support the Emergency Food Assistance Program (TEFAP). Travel is expected, duties will be performed out of both Colorado Springs and Pueblo locations.

Duties and Responsibilities:

- Pick Agency orders as needed.
- Receive, check in and put away stock quickly and accurately.
- Replenish picking locations and unload trailers.
- Pick and replenish products in a refrigerated/freezer environment.
- Deliver food product to local agencies
- Load and unload his/her own truck
- Must be a team player
- Inventory support to include stocking, receiving, order picking
- Strong communication skills.
- Computer literacy preferred.
- Follow all D.O.T. Regulations
- Ability make decisions and take on leadership role when needed.
- Must be able to work a modified schedule.
- All other duties as assigned.